# Adult & Community Education

## Lifelong Learning : Enrich Your Life

LLRTC

LEX LA RAY

Leading the Way

Register today at 660-259-2688 x7001

# *Our Spring 2020 Schedule is Here*

Lex La-Ray Technical Center is proud to offer lifelong learning classes to our community. The purpose of these classes are not only to enhance your quality of life, but to build future careers as well. We are dedicated to providing the highest quality education to our community members through experienced instructors within the skill set presented. We have many new classes to offer and are excited to present these educational, fun and enriching opportunities to you. We sincerely thank you for the endless support and loyalty provided to our programs!

With sincere thanks,

## Keely Gould & Paige Pence

## Office Information:

**Location:** Health Science Annex/ 817 S. Business Hwy 13
Lexington, MO 64067

**Hours:** Monday—Friday / 7:30 am– 4:00 pm
(660-259-2688 x 7001)

**www.lexlaray.com**

# Practical Nursing Program 2020-2021

This 11 month program prepares graduates for entry into the exciting and challenging field of nursing. Upon successful completion of the program, students will be eligible to sit for the National Council of Licensing Examination for Practical Nursing (NCLEX-PN).

Application deadline: April 3, 2020

Class begins: August 24, 2020 Graduation: July 2, 2021

Visit www.lexlaray.com for an application packet or call 660-259-2688.

The PN program admits 29 students each program year. *The final admission score for each applicant is calculated as follows:

1. ATI TEAS score must be 44.0% or above (math and reading are weighted) is 80% of the final admission score.
2. The application essay is 10% of the final admission score.
3. The past performance rating is 10% of the final admission score. The past performance rating is a combination score determined by:

a. Each applicant's two (2) professional references
b. High school/college grade point average on a 4.0 scale
c. Current certification in any allied health area. Copy of certificate must be submitted with application. (2 points per certification).

***Financial Aid and payment plans available***

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# Phlebotomy Technician

Learn to be a vital member of a clinical laboratory team in only a few short months by becoming a *PHLEBOTOMIST!* The main function of a phlebotomist is to draw blood from patients of all ages for test purposes. They are employed in a wide variety of settings throughout the healthcare system.

Start Date: March 16, 2020
Meets: Mondays & Fridays
Time: 1:00-6:00pm
Dates: 3/16, 3/20, 3/23, 3/27, 3/30, 4/3, 4/6, 4/17, 4/20, 4/24, 4/27, 5/1, 5/4, 5/8, 5/11, 5/15, 5/18, 5/22.
*Clinicals to follow: June & July 2020*

**Supplies:** Solid colored scrubs and clean tennis shoes provided by student

**Required:** 18 years of age, TB 2 step negative test, all required immunizations and successful completion of a background check.

***Note: The Hepatitis B series takes several months to complete. 2-3 doses of Hepatitis B immunization series is required to begin the program.***
******3rd dose must be completed by April 17, 2020.******

**Application Fee:** $25 (not included in the program cost)

**Program Costs:** $995 + $135 Testing Fee

** Payment Plans Available**

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# Certified Medication Technician

**Starts:** Monday, February 10, 2020
**Meets:** Monday and Thursday

**Dates:** 2/10, 2/13, 2/17, 2/20, 2/24, 2/27, 3/2, 3/5, 3/16, 3/19, 3/23, 3/26, 3/30, 4/2, 4/6, 4/9.
**Clinical Dates:** 4/16, 4/18
**Exam Dates:** 4/20, 4/23

**Times:** 5:00-9:00pm

**Instructor:** Jane Scott, RN, BN, MSN

**Program Cost:** $600 (Testing Fee Included)

**Deposit:** $175 (students who do not attend after paying the $175 deposit, will only receive a $75 refund)

**Program Cost Includes:** Textbook, background check, professional liability insurance and license/card, testing fee.

**Registration Deadline: Monday, February 3, 2020**

Deposit holds your position (10 positions)

Participating Clinical Training Facilities will be available for students to schedule the required 8 hours of clinical training.

*This class builds upon what is learned in the C.N.A. class. Students learn about prescribed medications and how to administer medications to patients. This class will also cover maintaining records associated with medication administration.*

**Requirements:**

- Must be 18 years of age
- Must have 6 months C.N.A. experience
- Must attend 60+ hours of classroom instruction
- Must complete 8 hours of clinical training
- TB test within the past 6 months-documentation required at registration
- Copy of social security card and picture id (driver's license)-required at registration

Classroom sessions will be held at LLRTC Health Science Annex

817 S. Hwy. 13
Lexington, MO 64067
Phone: (660)-259-2688
Fax: (660)-259-2858

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# Kids Cartoon Art

Students will paint a 2 panel cartoon styled painting featuring a llama and small house. Students will learn painting techniques that consist of using mixed media materials to give it that 3D look!

Instructor: Katie Rowland

Dates: Friday, March 20th & 27th

Time: 6-7:30pm

Location: Lex La-Ray Technical Center Health Science Annex

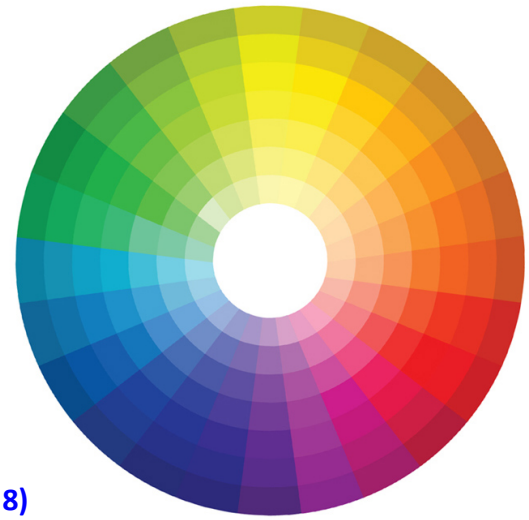
Fee: $ 45

Registration Deadline: Friday, March 13, 2020

(Minimum # of students needed for enrollment: 4; maximum-8)

# Color Theory

Students will go over a different aspect of color theory basics and will create 2 projects. The projects will mainly be acrylic, and will include some sort of game each week!



Instructor: Katie Rowland

Dates: Thursdays, March 12th, 19th, 26th and April 2nd

Times: 6-8pm

Location: Lex La-Ray Technical Center Health Science Annex

Fee: $55

Registration deadline: Thursday, March 5th

(Minimum number of students needed for enrollment: 4; maximum 8)

# Administrative and Support Personnel


Amanda Finkeldei
Director
afinkeldei@lexington.k12.mo.us

Marcy Pence
Director's Administrative Assistant
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David Cavannah
Counselor
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Paige Pence
Adult Education Supervisor/Financial Aid Administrator
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Keely Gould
Adult Education/Financial Aid Assistant
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Tracy Lock
Practical Nursing Coordinator
tlock@lexington.k12.mo.us

Lynn Schumacher
Vocational Resource Educator/Vocational Adjustment Coordinator
lschumacher@lexington.k12.mo.us

# Registration Information

## Who Can Take a Class?

Fortunately, anyone is able to register for our Community Education classes!! Participants under the age of 18 may register for classes, but must be accompanied by an adult (registration for adult is optional).

## How can I pay?

Payment can be made by cash or check, payable to Lex La-Ray Technical Center. Feel free to stop by during office hours (M - F / 7:30AM - 4:00PM), mail in the form below, OR use the drop slot to the right side of our front doors for after business hours.

## Refund Policy

*Adult and Community Education reserves the right to cancel a class if sufficient enrollment is not achieved.* Registrants will be notified by phone if a class is cancelled. Please be sure to advise the office of any changes in your contact information. Full refunds will be issued for classes cancelled by the school. If you drop a class on or before the registration deadline, you will receive a full refund minus a $10.00 cancellation fee. No refunds will be given if the class is dropped after the registration deadline. Additional guidelines are outlined below for the Health Science classes.

## Health Science Guidelines

Students who do not attend class will be refunded their deposit less a $100 administration fee, unless class is cancelled by the school. If a class does not have the minimum number of students required, registered students will be notified 3 business days prior to the first class date only in this case deposits will be refunded in full. Class times and dates are subject to change.

# CLASS ENROLLMENT FORM

Name: _____

Address:_____

City:_____ Zip:_____

Day Phone:_____ E-mail:_____

Class Title:_____ Fee:_____